

Directions for how to use the Mobile Printing Service

1. Choose whether you want Black and white (BW Letter) or color (Color letter). **Please notify staff upon arrival if you are printing in the legal format.**

New Britain Public Library Mobile Printing Service

Welcome to our Patron Printing service. Print virtually any document or web page from your Internet connected PC to one of our Library printers.

20 High Street
New Britain, CT 06051
UNITED STATES

There is no additional software required. Simply follow these steps:

Mon. - Thurs. 9 am to 6 pm
Fri. - 9 am to 5 pm
Sat. - 10 am to 5 pm
Sun. Closed

Printer

- BW Legal
- BW Letter
- Color Legal
- Color Letter

Details

BW Legal - \$0.15
BW Letter - \$0.15
Color Legal - \$0.25
Color Letter - \$0.25

User Info

Email address:

Your user information is used to uniquely identify your print jobs.

Use this information to obtain your document in the Library printing facility.

Select Document

File:

Browse your computer files to select the document you wish to print.

2. Next type in your email address. If you do not have an email type in: nbplprinting@nbpl.info

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3. Next hit browse and find the document you would like to attach from your device.

The screenshot shows the 'Mobile Printing Service' page for the New Britain Public Library. At the top, there is a header with the library logo and name. Below the header, a welcome message states: 'Welcome to our Patron Printing service. Print virtually any document or web page from your Internet connected PC to one of our Library printers.' It also includes the library's address (20 High Street, New Britain, CT 06051, UNITED STATES) and operating hours (Mon. - Thurs. 9 am to 6 pm, Fri. - 9 am to 5 pm, Sat. - 10 am to 5 pm, Sun. Closed). A note says 'There is no additional software required. Simply follow these steps:'. The main content area is divided into three sections: 'Printer' with radio button options for BW Legal, BW Letter, Color Legal, and Color Letter, and a 'Details' button; 'User Info' with an 'Email address:' input field and explanatory text; and 'Select Document' with a 'File:' input field, a 'Browse...' button, and a red arrow pointing to the 'Browse...' button. Below these sections are three help links: 'How do I print from a mobile device?', 'How do I print a boarding pass?', and 'What types of files can I print?'. At the bottom right, there are three buttons: a question mark, a close button (X), and a green printer icon.

4. Once the green printer icon is clicked, the print job will be sent to the library's printer in the computer center.

This is a close-up of the 'Select Document' section from the previous screenshot. It shows the 'File:' input field, the 'Browse...' button, and the instruction 'Browse your computer files to select the document you wish to print.' Below this section are the three buttons: a question mark, a close button (X), and a green printer icon. A red arrow points to the green printer icon.